



GENERAL INFORMATION FOR UNDER GRADUATE ADMISSIONS ACADEMIC SESSION - 2023-2024

- 1. FOR ONLINE ADMISSIONS** – The applicants applying for online admission should complete the admission process by payment of admission fees and upload necessary documents duly attested within 15.07.2023 (Saturday) within 2pm. They should keep all the admission related documents, receipts and acknowledgement slip after the process gets completed.
- 2. FOR OFFLINE ADMISSIONS**, only those students are informed to be present for admissions in the college office, who have submitted the offline applications forms in person. The admission process for 1st merit list will start from 12.07.2023 – 15.07.2023 (11am - 2pm). subsequent merit list will be published, if any seat is vacant. Notice related to 2nd merit list will be uploaded on 15.07.2023 after 4pm in College website.

Online applicants are not allowed to take the offline admission.

- 3. PHYSICAL DOCUMENT VERIFICATION** – After successful submission of admission fees candidates will be asked to attend the Honours and General classes according to the schedule to be made available in the College website. Any candidate found to have provided any wrong information will lead to the cancellation of their respective candidature at St. Xavier's College, Burdwan. Notice related to document physical verification will be uploaded later on in College website.
- 4. REGISTRATION-CUM-ENROLLMENT:** After admission to the 1st Semester the student has to fill up the University of Burdwan's Online Registration-cum-Enrollment Form subject to the relevant notice issued by the College.

NOTE:

- Selected candidate is responsible for the data provided in the application form. His/her candidature will stand cancelled if any discrepancy is observed in the information provided at any stage of the admission process and even after the admission process gets over.

- All admissions are **PROVISIONAL**, until registration of the candidate is finalized by The University of Burdwan. Admission of any candidate shall be cancelled, if found to be in contravention of the University Regulations and Restrictions, or in contravention of any rule framed by the college authorities, even though detected after the completions of admission.
- In the matter of dispute, the decision of the Head of the Institution will be considered as final and indisputable.
- Applicants only from boards and councils recognized by The University of Burdwan will be considered valid for admission.
- Hostel facilities will be available for limited boys' candidates only. Information related to selection procedure for hostel allocation will be intimated from the college office. If any girl candidate wants to avail paying guest accommodation related information shall contact the college office.
- Changes, if any, of the above-mentioned guidelines will be intimated through College Website

