



**NOTICE**

**Ref. No.: -SXCB/ADM/23/10**

**Date:09.08.2023**

In pursuant to the email dated 25/07/2023 of Placement & Students' Welfare Officer of The University of Burdwan, all the students admitted till 06/08/2023 of Undergraduate 4-Year Honours Programmes under CCFUP as per NEP, 2020 of The University of Burdwan for the Academic Session 2023-24 are hereby instructed to attend the College for verification of the documents with all of their respective **ORIGINAL DOCUMENTS RELATED TO ADMISSION** along with their **ORIGINAL ADMISSION FORM.**

**Kindly note:**

- I. A candidate is responsible for the data provided in the application form. His/her candidature will stand cancelled if any discrepancy is observed in the information provided at any stage of the admission process and even after the admission process gets over.
- II. All admissions are PROVISIONAL until registration of the candidate is finalized by The University of Burdwan. Admission of any candidate shall be cancelled, if found to be in contravention of the University Regulations and Restrictions, or in contravention of any rule framed by the college authorities, even though detected after the completion of admission.
- III. In the matter of dispute, the decision of the Head of the Institution will be considered final and indisputable.

**Schedule of Document Verification is given below:**

DEPARTMENT	DATE	TIME	VENUE
Biotechnology	16.08.2023	11:45 A.M. -1: 25 P.M.	Classroom -01 Administrative Block (1 <sup>st</sup> Floor)
Computer Science	16.08.2023		
Geography	17.08.2023		
English	17.08.2023		
Sociology	18.08.2023		
BCA	18.08.2023		
Commerce	19.08.2023		
BBA	19.08.2023		

A candidate must produce the following documents in **ORIGINAL** and submit 1 SET OF PHOTOCOPIES of all the original documents (**only for online admitted candidates**), during the verification phase of admission.

- a) Original Admission Form.
- b) Original Aadhar Card.
- c) Original Mark Sheet of H.S. or Equivalent Examination.
- d) Original proof of Date of Birth (DOB) (Birth Certificate/ Admit Card of Madhyamik or Equivalent Examination).
- e) Original Baptism Certificate (Applicable for Christians).
- f) Original Caste Certificate (or Acknowledgement Slip) issued by the Competent Authority (Issued by SDO/ DM) of West Bengal (If Applicable). Caste certificates from other states will not be accepted.
- g) Original Specially able candidates should produce a certificate in original from a competent authority, certifying at least 40% physical disability (If Applicable).
- h) Original EWS certificate from Competent Authority (If Applicable).
- i) Original T.C. / School Leaving Certificate.
- j) Original Migration Certificate (applicable for students from boards other than W.B.C.H.S.E.) (If Available).

*Principal* 9/8/23  
Principal  
St. Xavier's College  
St. Xavier's Road  
Burdwan-713103